

INFORMATION SHEET

INCOMING STUDENTS

ACADEMIC YEAR

2025/2026



Membre de l'alliance européenne



ERASMUS + COORDINATORS

ERASMUS+: Charlotte CASON
+33 479 759 160
erasmus@univ-smb.fr

ERASMUS+ MIC/KA171: Dominique CUCCOLO
+33 479 759 137
erasmus@univ-smb.fr

PARTNERSHIP COORDINATOR

COORDINATOR: Sandra STADNICZUK
+33 479 758 317
conventions.internationales@univ-smb.fr

INSTITUTIONAL ERASMUS CODE

F CHAMBER01

CONTACT FOR INCOMING EXCHANGE STUDENTS AT USMB

CENTRAL INTERNATIONAL RELATION OFFICE WELCOME CENTRE

Campus de Jacob - Building 14
18 rue Jean-Baptiste Richard
BP 1104 - 73000 Jacob-Bellecombette

COORDINATOR OF INCOMING MOBILITY

Karine SCRUTTON
+33 479 758 570
<https://www.univ-smb.fr/international/venir-a-luniversite/incoming.students@univ-smb.fr>

GENERAL INFORMATION

SURVIVAL KIT available on
<https://www.univ-smb.fr/wp-content/uploads/2024/05/gb-survival-kit-2024-2025.pdf>

ACADEMIC CALENDAR Full year or a semester

1st SEMESTER :
Beginning of September to mid January

2nd SEMESTER :
Beginning of January to the end of May

NOMINATION PROCEDURE & DEADLINES

Link to nomination form:
<https://s2.sphinxonline.net/v4/s/NjV80m7rXv>

1st SEMESTER OR FULL YEAR :
Before the end of March

2nd SEMESTER :
Before the end of October

APPLICATION PROCEDURE & DEADLINES

Apply through the MoveOn link

1st SEMESTER OR FULL YEAR :
From the middle of March to the end of April

2nd SEMESTER :
From the middle of October to the middle of November

LIST OF COURSES

TAUGHT IN FRENCH

B2 level advised
<https://formations.univ-smb.fr/fr/index.html>

TAUGHT IN ENGLISH

B2 level required
<https://www.univ-smb.fr/international/venir-a-luniversite/formations-en-anglais/>

HOUSING APPLICATION

Sent to the students after the acceptance letter. Allocation subject to availability.
Chambéry & Bourget
Anney.

INDUCTION PROGRAMME

INDUCTION WEEK last week of August
INDUCTION DAY end of January
Monthly event programme :
<https://www.univ-smb.fr/international/venir-a-luniversite/>

FRENCH LANGUAGE COURSES

Free for exchange students - 4 ECTS
<https://www.univ-smb.fr/accents/>

USMB STUDENT LIFE

The USMB student life and services :
<https://www.univ-smb.fr/espace-etudiant/>

CONTACT IN CHARGE OF INTERNATIONAL RELATIONS IN OUR FACULTIES

JACOB CAMPUS

FD
Faculty of Law
Lucille FARCY
+33 479 758 532
relations-internationales.fd@univ-smb.fr

LLSH

Litterature, languages and human sciences
Marion ARNAUD
+33 479 758 335
relations-internationales.llsh@univ-smb.fr

IAE

Institute of business administration
Marta BORCHIO
+33 479 758 558
international-chy.iae@univ-smb.fr

BOURGET CAMPUS

IUT C
Technical academic institute
Agnès JACQUET
+33 479 758 197
international.iut-chy@univ-smb.fr

Polytech - Chambéry

Polytechnical institute
Florence TRUCHY
+33 479 758 781
international.polytech@univ-smb.fr

Sc&M

Mountain and sciences
Souhila SLIM
+33 479 758 609
ri.scem@univ-smb.fr

ANNECY CAMPUS

IUT A
Technical academic institute
Nadia BENZIANE
+33 450 092 210
Jérémy MACHY
+33 450 092 313
ilc-admin.iut-acy@univ-smb.fr

Polytech - Annecy

Polytechnical institute
Catherine BROWNE
+33 450 096 645
international.polytech@univ-smb.fr

IAE

Institute of business administration
Hélène ZAYET
+33 450 092 494
international-acy.iae@univ-smb.fr